

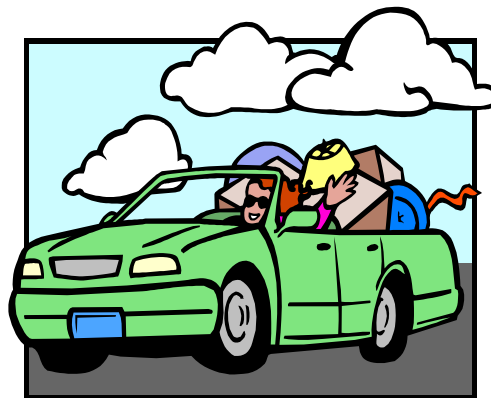
MILLENNIUM HALL FALL 2010 MOVE-IN

WELCOME!

We are excited that you will be arriving on campus soon! Along with the Office of Housing and Residence Life, we have a great professional and student staff that is ready for another fantastic academic year in Millennium Hall.

This newsletter contains important information to help your move in go smoothly. Have safe travels!

Capstone Management



MOVE-IN

FRESHMEN & TRANSFERS

Saturday, August 21st
9 AM to Noon
(for out-of-state-students)

Noon to 5 PM
(for Maryland students)

CONTINUING STUDENTS

Sunday, August 22nd
9 AM to 5 PM

WANT TO MOVE IN A DAY EARLY?

(Returning Students Only)

We are looking for returning students to serve on the Move-In Crew. As Move-In Crew, you will be allowed to move in on August 20th (between 10 AM and 2 PM). You will then be required to attend a training session from 3 PM to 4:30 PM in Linthicum Hall, Room 100 on the same day. On August 21st, you will assist with traffic / parking, unloading, and move-in from 8 AM to 5 PM.

To sign-up, you must email capstone@towson.edu by 4 PM on August 13th. If you sign up, move-in early, but fail to assist on August 21st, a \$75 early arrival fee will be posted to your account.

CONTACT US

Millennium Hall
404 Emerson Drive, Unit 115
Towson, MD 21252
443-275-4050 (phone)
443-275-4001 (fax)

info@millenniumhall.com
millenniumhall.com

CANCELLATIONS

If you do not intend on living in Millennium Hall, you must submit your cancellation request to the Management Office immediately.

Cancellation requests are automatically approved when you withdraw from Towson University (documentation will be required).
Cancellation fees apply.

If you are enrolled for Fall 2010 but would like to cancel your Housing License, you will be released ONLY if we can replace you and vacancies do not exist. Cancellation fees will still apply.

ONECARDS

You will need your OneCard when you move-in. When you arrive, verify your access permission by swiping your OneCard at any card reader.

If you do not get a **GREEN** light, stop by the Management Office to have your OneCard activated.

GUEST REGISTRATION

All guests will be signed in using HRL's new electronic guest registration system.

All guests must present a photo ID to be signed in.

Guests under 16 years of age can only be registered as a guest when accompanied by their parent or legal guardian. If the underage guest is staying overnight their parent or legal guardian must sign the guest pass.

KITCHEN REMODEL

Residents of the Fourth & Fifth Floors will be pleased to find new cabinets, appliances, countertops and sinks in their apartments. Remodeling continue next Summer.

BE INFORMED

As a member of Towson University's on-campus community, you have agreed to adhere to the rules and regulations published in your Housing License, the Undergraduate Catalog and online at www.towson.edu/studentaffairs/policies

It is important that you read and become familiar with all university policies related to housing in these publications.

SMOKE-FREE CAMPUS POLICY

Smoking is prohibited on all property owned, leased or operated by Towson University, including Millennium Hall.

This consists of all buildings, including all on-campus housing, Bateman's, and the Berkshire; all grounds, including exterior open spaces, parking lots and garages, on-campus sidewalks, streets, driveways, stadiums, recreational spaces and practice facilities; and in all University-owned or leased vehicles.

For more information please visit:

<http://www.towson.edu/main/lifetu/health/smokefree/>

PARKING PERMITS

A valid 2010-2011 Millennium Hall parking permit is required to park in our lots and must hang unobstructed from the rearview mirror.

You will be towed even if your parking permit is on the seat or the floor of your vehicle. If towed, you will not receive reimbursement so don't put yourself at risk.

Because Millennium Hall has 188 parking spaces and 420 residents, priority is given to residents who renewed their housing.

Temporary permits **for guests only** are available on a limited basis in the Management Office during office hours.

RENTAL PAYMENTS

Because you've already paid a \$300 Reservation Fee, the balance of your Fall Semester rent (\$3,844) is due on or before August 21st.

*** A BILL WILL NOT BE SENT ***

Payments can be mailed or delivered to the Management Office. Make checks payable to Millennium Hall.

We also accept cash, or you may make a VISA or M/C payment (with a 2.5% fee), or a bank draft online at www.millenniumhall.com.

Questions? Contact us at 443-275-4050 or info@millenniumhall.com.

YOUR MAILING ADDRESS

Your Name
TU Millennium Hall Unit 6+ Apt #
404 Emerson Drive
Towson, Maryland 21252

Example: Your unit is 6115 if you live in Apt. 115

PACKING FOR COLLEGE

NECESSITIES

- Bedding / Pillow
- Shower Curtain
- Cookware and Dishes
- Wall-safe Hooks and/or Tape
- TU One Card for Check-In
 - Coat Hangers
 - Alarm Clock
- Power Strip (UL approved)
 - Laundry Supplies
- Personal Toiletries / Medications
 - Cleaning Supplies
 - Desk Lamp
 - Wastebasket

WHAT SHOULD I LEAVE AT HOME

- Candles, Incense (or anything with an open flame)
 - Any Electrical Cooking Appliance
- Space Heaters (or anything with an open heating element)
 - Mini Refrigerators / Freezers
 - Microwaves
 - Air Conditioners
 - Cinder Blocks
- Pets (except fish—tanks cannot be larger than 10 gallons and may not have electrical equipment)
 - Extension Cords
- Halogen Lamps / Multi-Arm Lamps (with plastic shades)
 - Amplifiers, Drums, etc

MOVE-IN SUGGESTIONS

To help your move-in go as smoothly as possible...

Follow the move-in information you will receive in your Assignment Letter.

Pack light. You don't need to bring everything on your first trip to campus. Box as many items as possible. This will help you to maintain order and cut down on missing items.

You may want to bring a handcart if you have one.

Unload and move your car as quickly as possible to the designated lots.

Spaces near the building are needed to move people in.

If they're available, use the move-in crew. In certain areas that are prone to congestion, student staff members will assist you in moving in.

Let them help you!

Elevators will be used only for moving in. Use stairs as much as possible.

WHAT SIZE IS IT?

MATTRESS

Extra Long Twin (36" x 80")

To avoid the \$160 replacement cost, a padded or quilted mattress cover is recommended.

SHOWER

A 6' x 6' curtain fits nicely.

BED HEIGHT

Beds are adjustable (up and down) to provide storage underneath.

WINDOW

42" x 42"

DESK

Top = 23.5" (d) x 42" (w)

HEIGHT FROM THE DESKTOP TO THE HUTCH

17.5" (if applicable)

MENINGITIS

As required by Maryland law, students moving into university housing must be vaccinated against meningitis or sign a waiver stating they have received information from the university about the risks of disease and availability and efficacy of the vaccine.

Proof of vaccination or the signed waiver must be on file before your key will be issued.



COMMUNITY CENTER DESK

At the Community Center, residents may sign out vacuums, carts, games and/or obtain spare keys in the event of a lock out.

The Community Center provides students with on campus directory information, checks IDs and registers guests, aids in emergency maintenance situations, and provides reference materials on campus resources.

RESIDENT ASSISTANTS

Resident Assistants (RAs) promote interaction among residents on their floors and within the campus community, and to encourage an appreciation of diversity among residents. RAs serve as role models, and resources. They also meet with students and assist in enforcing university policies.

RESIDENCE LIFE COORDINATOR

As building supervisor, the Residence Life Coordinator is a part of the professional staff members of the Department of Housing & Residence Life. They promote a residential living environment that fosters academics and personal growth in caring, diverse, safe, clean, and well-maintained communities.

Joyce Allison
Millennium Hall Residence Life Coordinator



URG / BUILDING COUNCIL

One way to get the most of your college experience is to get involved. University Residence Government (URG) is a great way to promote a positive living and learning environment, work cooperatively with others and have fun.

All residents are automatically members of this organization. Building Councils form at the beginning of the fall semester and work throughout the year with URG. Ask any staff member for more information.

NO WIRES ON THE FLOOR

Wires may not be placed in an area where they can be stepped on. **Wires must never be taped to the floor/carpet.** This includes wires from power cords, speaker wires, cable TV coaxial, phone wires, etc.

If wires are in a foot traffic area, they must be in a cord cover that is Underwrites Laboratory (UL)-approved.

NO EXTENSION CORDS

Extension cords are prohibited for use in all University Housing for any purpose. All electrical appliances must either be plugged directly into the wall outlet or plugged into an Underwriters Laboratory (UL) or Factory Mutual (FM) listed power strip that contains a circuit breaker or a replaceable fuse. For appliances with three-pronged plugs, the third grounding prong should never be removed and must be plugged in appropriately.